

Data Standards Committee Meeting Minutes

Tuesday, April 3, 2007

FDR Seminar Room

Present: Steve Howell, Ryan Reinheart, Lori Lower, Wendy Schag, Don Prezioso, Rose Martin, Gayle Lantz, Karen Little, Barb Kiser, Sharon Bowling, Kurt Eckert, and Dreama Knight

Absent: John Brandon, Vicki Yoho, Pam Stimpert, Tony Box, Mindy Lawrentz, Cara Selan and Mike Russell

Minutes will be posted to the IT website

<http://tech.ashland.edu/dscCommittee.html>

Data owners

Don worked with the committee to create a list of departments that would be responsible for data entries and changes. It was suggested that one person from each of the off site centers be named as the data entry person.

Prospects/Applicants - Whoever provides Admissions services

Students - Whoever provides Registration services

Employees - Personnel

Alumni/Donors - Development

Vendors - Accounts Payable or Purchasing

High Schools – Admissions

Higher Ed Institutions - Registrar's

Student's Employers – Registrar's

Alumni's Employers – Registrar's

Next meeting will be April 3rd at 2:00 in the FDR Seminar room.

