

IT Advisory Committee Minutes
August 20, 2007
Dauch 100

Present: Beverly Heimann, Curtis White, Dreama Knight, Linda Swanson, John Sikula, and Dave Lifer

Absent: Boris Kerkez, Pat Edwards, Robinson O'Brien, Bill Weiss, Jim Kirtland and Tony Box

June Minutes – Minutes reviewed and corrected. John Sikula approved Beverly second. Minutes will be posted to the IT website.

Carryover Agenda Items/Updates

IT Staffing Updates

Positions Pending:

Systems Management Analyst- position posted

Technical Director/Project Manager- currently not posted.

- Curtis informed the group that he is considering restructuring this position to best meet the needs of the university

Grant Initiatives:

HP Grant – NTR

Dell – Looking into options through Dell for various AU projects.

Projects/Initiatives/Updates

- Bixler Renovation – Extron equipment installed in 6 classrooms. One more classroom to be equipped as funding permits
- Ridenour Wall Options – Industrial Video will be working on this in October. The cost will be divided between the offices of the President, Provost, Business Office and IT. Physical plant will assist with the build out required.
- IT Policies under review and revision –Policies are still under review.
 - Vickie suggests that the policies should be time lined back to summer. It would be helpful if they were out sooner.
- Decommissioning of Network Application Launcher (NAL) – Sandi Carpenter did an excellent job getting this under control. We are moving to local installations on all applications.
- MS Office 2007- Students, faculty and staff are able to pickup CD's at the helpdesk. Grad and Seminary students are able to go online to place a request to have it mailed to them.
- Faculty Refresh – Systems are arriving as early as today. Loaner systems are available at the helpdesk until new systems arrive. A total of 78 systems were refreshed. Some problems with faculty not responding delayed the order.

- Lab Refresh- Over 200 systems refreshed over the summer

Visits/Meetings

- Visit to Notre Dame University on July 18th- Curtis and Kurt Eckert traveled to Notre Dame for an eye opening experience. Notre Dame is a large operation focusing more on research. AU's focus is more on teaching and education.

Committees and Subcommittees

IT Strategic Planning- kick off will be tied closely with the AU Strategic Plan.

Software Coordinating Committee- This committee is not meeting through the summer. Most software needs are identified for next fall.

Data Standards Committee- The committee is moving along well.

Microsoft Implementation Team- Group formed and located in Patterson 103.

New Discussion Items

- Presentation – Update on IT projects and staffing
- Microsoft Migration- Progressing going well
- Communications Assistance for Law Enforcement Act (CALEA) – Working on revised wording into policy.
- Budget Development for FY07-08, FY08-09, FY-09-10; Budget very tight this year but the following year (08-09) funding for Kettering and RSSC leases will be restored, but will be purchasing a new VOIP phone system.
- Information Commons- working on proposal for Library renovation.
- Other Items
 - John Sikula asked about Professional Development Service charges if using Web CT. Curtis said they are looking into a 4 credit equivalent charging \$5 credit hour or a per student charge.
 - PDS Online- Continuing to work on an agreement in concept need to put into practice.
 - Renewal for WebCT has increased 30%. Looking at Angel (platform of choice). Hope to test in the fall and install in the spring. Beverly stated that faculty she knows that have used it before were very impressed.

Next meeting will be Monday, September 17th at 3:00 in Dauch 100.

Please send agenda items to Curtis White cdwhite@ashland.edu

Meeting moved to adjourn, all agreed.