

IT Advisory Committee Minutes

September 17, 2007

Dauch 100

Present: Beverly Heimann, Curtis White, Linda Swanson, Roger Beckett, John Sikula, Dave Lifer, Pat Edwrads, Bill Weiss, Boris Kerkez, Vickie Taylor, Molly Patton, John Schramm

Absent: Tony Box, Robinson O'Brien

August Minutes – Minutes reviewed and corrected. Minutes will be posted to the IT website.

Carryover Agenda Items/Updates

IT Staffing Updates

Positions Pending:

Systems Management Analyst- Position for MS Project-fill ASAP

Technical Director/Project Manager-Refill for Brian-fill October 1st

Grant Initiatives

HP Grant – NTR

Dell – Looking into hardware grants from Dell. Interested in products for the students and faculty rather than behind the scenes products such as servers and funding for other projects marketing.

Projects/Initiatives/Updates

- Full Disk Encryption- full encryption of disk drives for data protection and safety – available this Fall
- Ridenour Wall – Coming down October 13th, integrator coming in Monday October 15th. Changes will be a workable/functional solution for the long term. Looking into possible sale of old equipment on eBay.
- IT Policies under review and revision –Policies are still under review.
- Decommissioning of Network Application Launcher (NAL) – Photoshop is no longer available campus-wide, individual purchases needed for use.
- MS Office 2007- Students, faculty and staff are able to pickup CD's at the helpdesk. Grad and Seminary students are able to go online to place a request to have it mailed to them.
 - New Agreement through Dell, no longer purchasing through CDW-G.
 - Looking into getting more copies of the work-at-home MS Office 2007 for faculty.
 - Pat Edwards suggested making posters for grad students and the satellites so they are aware of availability.
- Faculty Refresh – Over 20 systems of 80 have been turned over to faculty. Goal is completion of all systems by the end of September. Upgrades for Administrators to be completed after Faculty Refresh.

Visits/Meetings

- OFIC at AU 9/17 -Connect-Ed-handles text messaging. Possibility of using in the future. AU is with e2campus but reevaluated yearly.
- Ohio Private CIO meeting 10/1
 - Business Continuity and Contingency Planning meeting 10/1
- Educause 10/22-10/26 in Seattle, WA- Curtis and Kurt Eckert are attending the annual tech and higher education conference

Committees and Subcommittees

IT Strategic Planning- kick off will be tied closely with the AU Strategic Plan.

Software Coordinating Committee- Sandi Carpenter facilitates and meets 1st Tuesday of each month. Faculty identified summer course software needs.

Data Standards Committee- The committee is moving along well.

Microsoft Implementation Team- Group formed and located in Patterson 103.

New Discussion Items

- Microsoft Migration- Progressing going well, goal is still December for email but we may do the migration in March.
- LMS Migration-WebCT to Angel Learning
 - Middle of the road – not the cheapest of the three LMS options or the simplest but has the features that faculty wanted.
 - Gentle approach to switching over- 40 sections in the spring, 120 sections in the summer and 300+ sections by next fall.
 - Fully expect all summer courses that are online to be on Angel.
- Budget Development for FY07-08, FY08-09, FY-09-10; Budget very tight this year but the following year (08-09) funding for Kettering and RSSC leases will be restored, but will be purchasing a new VOIP phone system.
 - Currently increasing bandwidth (45 mb/s to 90 mb/s)
- Information Commons-Working on proposal for Library renovation
- Support at Regional Centers
 - Monthly visits and training as needed.
 - Pat Edwards brought up 3 problems faced by the Columbus Center-antiquated equipment, old hubs-going to be replaced with Cisco switches, internet/phone traffic all running through T1-attempting to install DSL line to help everything run more efficiently.
 - Pat Edwards also brought up issues at Columbus Center with Helpdesk Tickets-faculty are bypassing tickets due to lack of timely response.

Next meeting will be Monday, October 15th at 3:00 in Dauch 100.

Meeting moved to adjourn, all agreed.