

IT Advisory Committee

November 19, 2007
3:00 pm in Dauch 100

Agenda

Welcome

October Minutes – Review, Comment and Approved

Carryover Agenda Items/Updates

IT Staffing Update –

Positions Pending:

Systems Management Analyst – Position for MS Project (fill ASAP)

- Interviews Ongoing

Technical Director/Project Manager – Refill for Brian (fill October 1st)

- Proposal to Restructure the Position
 - Client Support & A/V Specialist – Support Regional Centers
 - Content Developer/Instructional Designer – Angel Learning migration and growth in online tools

Enrollment Web Programmer

- Position posted; Interviews ongoing

Grant Initiatives –

HP Grant – New grant is posted; Link sent to the Deans (**handout**)

Dell – Approached Dell on grants for hardware for various AU projects. They are researching options with secondary suppliers as well

Projects/Initiatives/Updates

- Full Disk Encryption – PGP software purchased; Testing this fall with a spring rollout. Provides for the ability to encrypt disk drives of laptops and other systems that contain PII and other sensitive information
- Ridenour Wall Renovation – COMPLETED!
 - Rear projection system with cloth screen
- IT Policies under review and revision
- Faculty Refresh – 2 systems remain (of nearly 100)
 - Upgrades for Administrative computer users is ongoing

Visits/Meeting

- Educause October 22-26 in Seattle, WA
 - Highs and Lows!
 - PGP by Baylor University and Zotero presentations were excellent
 - Small College Constituent Group
- Career Day at Crestview HS 11/28
- IT Meetings at Centers
 - Columbus and Stark in completed
 - Elyria and Cleveland in Nov./Dec.
- Forum on Best Practices in Distant Learning held 11/15
- Faculty College Training Sessions
 - Angel Learning - Intro and Overview
 - Best Practices in Distance Learning
 - Introduction to Mediasite
 - Introduction to Web Conferencing
 - Zotero - Overview of Research Inventory/ Bookmarking Tool

Committees and Subcommittees

- IT Strategic Planning – Revisions will be tied to the AU Strategic Plan
- Software Coordinating Committee – Sandi Carpenter facilitates and meets 1st Tuesday of each month. Faculty identified summer course software needs.
- Data Standards Committee – Meets monthly to determine data entry standards
- Microsoft Implementation Team – Workgroup located in Patterson 103

Discussion Items

- MS Migration – Progressing; Email in Dec/Jan or March (looking like March)
- LMS Migration – Move from WebCT to Angel Learning
 - October – Purchase limited license (done) and install Angel
 - Nov/Dec – Limited faculty training and migration of 40 sections (+/-)
 - Jan – 40 sections online with Angel (rest with WebCT)
 - Mar/Apr – Faculty training and migration of summer sections
 - May/Aug – Migration of all courses to Angel and Faculty Training
 - June 30th – Decommissioning of WebCT
 - Aug – All sections on Angel
 - Spring 09 – ePortfolio?
- Communications Assistance for Law Enforcement Act (CALEA)
 - Working on AU statement
- Budget Development for FY07-08, FY08-09, FY09-10
 - FY08-09 funding restored but playing catch up (VIOP and Centers)
- Information Commons – Working with others on proposal for Library renovation
- Support at Regional Centers
 - Monthly visits and training as needed (scheduled by Center Director)
 - Columbus – Randy providing support for distance learning

- Weekly visits to Columbus and monthly to other Centers
- Lab upgrades this summer and more planned for SU08
- Other Items???

Next Meeting – December 17th at 3 pm in Dauch 100

Motion to Adjourn