

IT Advisory Committee Minutes

Monday, May 16th
3:00 pm in Dauch 116

Present: John Sikula, Vickie Taylor, Wendy Schag, Beverly Heimann,
Greg Telego, Mark Zeno, Bill Weiss, Randy Spears,
Curtis White, Dreama Knight

April minutes were reviewed, corrected and approved by John Sikula

Minutes and Agenda will be posted on the IT website.

Carryover Agenda Items/Updates

IT Funding for FY05-06 – Model for funding the technology in Kettering Science Center and the new Recreation/Sports Sciences Center has not changed, but the model could change depending on donations received.

- John Sikula stated that raising funds for COE is going very slow.
- Curtis will keep the committee updated and informed on certain projects. Some will have an immediate impact on IT funding. IT will not be able to provide staffing for the Game Room. It may be necessary to have students check out laptops for 100 PTC.
- Wendy Schagg asked about Datatel projects and how specific modules would be purchased. Curtis informed her that IT covers licenses and maintenance, but individual departments would have to purchase individual modules and cover any additional maintenance. Curtis advised Wendy to do research to build her case. Wendy will have her dept. and other depts. on campus review the program.

E-Mail Quotas-The current policy will stay in place right which is 200 Mb for faculty and staff and 100 Mb for students.

Client Support Staff Changes – 5 IT staff members have been changed from exempt to non-exempt. Andy is currently working Tues.-Fri. 10:00 am – 8:00 pm.

Technology Consumables - IT will replace consumables in the general use instructional labs. There were no questions or comments.

New Agenda Items

IT Metrics and Benchmarking – Curtis included a handout with a very elaborate CoreData 2004 survey data for Educause member. Good utility to get information from peer groups within Ohio. This is also available nationwide, but only for institutions that participate in the survey.

- Survey shows that more students are starting college with their own systems and detailed information on flat fees and what's included.
- Survey helps build universities build cases and gives boundaries on where we are.
- Vickie Taylor asked if anyone could access this information. Curtis said that its password only but he would be able to access any information requested.

Residence Hall Systems - All public area PC's will be removed this summer.

- PC's in Amstutz Hall will remain until August 1st. These systems are for E-mail only.
- The public areas in the residence halls will have wireless access installed.
- It would be very costly to replace AU public areas in residence halls with wireless access.
- Mark Zeno expressed how much they appreciate the new decisions on residence halls.

Summer IT Projects – The original plan to purchase all faculty replacement systems by the end of this fiscal year isn't going to happen. Systems will be purchased with next year's money.

- Greg Telego is working on all the systems being purchased and the new location of the replaced systems
- All systems on campus must be updated from WIN 98 to XP by January

- Network switches and server upgrades
- GroupWise server upgrades
- Training will continue throughout the summer
- Panning for technology in new facilities is coming along very well

A Look At Microsoft- IT is looking at various Microsoft products to assess fit with AU needs and budgets.

- Randy talked briefly about using MS SharePoint training calendar that worked well to post events and share documents.
- Tony Box mentions that SharePoint provides reports via the web.
- Curtis stated that we'll be focusing mainly on the e-mail and calendar. There are advantages to using SharePoint and NetMeeting, but money is needed. GroupWise is currently meeting our email and calendaring needs.

Construction Update

Approximate Technology Procurement/Installation dates-

- The Recreation/Sports Sciences should open in March 2006 after spring break. Technology purchases will be in December with a timeframe of 2-4 weeks delivery and 1 month for installing and testing. Phase II might merge with Phase I.
- Kettering Phase I new part and existing part will be online in January and the "L" part to be completed in August, 2006.

Subcommittees

Student Computer Initiative- - This committee met last week regarding pilot programs. It was determined that this will be difficult to do. A letter recommending students be responsible in providing their own PC devices.

IT Strategic Planning - - This committee will kick off this summer.

Software Coordinating Committee – This group is focusing on laptops and classrooms. Need to make sure Faculty has what they need for classroom instruction.

Comments

Randy Spears brought up the subject of training Adjunct Professors on hardware and software. This is very hard to tackle. He asked the group to come up with some ideas on how to provide training especially for the classrooms. It's necessary to make sure all faculty members have the tools and know how to use them to eliminate bad images of AU. Randy stressed the importance of communication, maybe an online orientation is an option. John Sikula stated that all adjuncts are supposed to have an orientation. He knows there is one in January. The new buildings are going to make it really hard even for returning faculty. The main objective is to avoid panic. Bev Heimann does an orientation for full time faculty. Vickie Taylor stated that her staff is required to attend an orientation. She feels that staff really get to know each other and they become more acclimated with the campus. Each center does it differently. Adjuncts in COBE are invited on Saturday before the 2nd semester for training. Curtis suggested that this might be a good time to do a side session offering an introduction to technology in the classroom. Bev isn't sure what percentage of faculty members attend.

Bill Weiss wanted to know exactly how technology fee money directly benefits the learning environment in the labs. Curtis stated that IT makes purchases of hardware and software that are used in the instructional labs. .

John Sikula requested that the IT Advisory Committee not meet during the summer months. Several groups on campus don't meet in Jun and July. He moved that we take the summer off. Bill Weiss seconded the motion.

Curtis informed the committee that the topic of an Instructional Research Person is a real concern of Dr. Suggs. Curtis mentioned that IT is being put in a survey design/development role and we're not staffed for this, but a IR person would benefit the campus in this area. The job description and salary range is in the works.

Next meeting will be Monday, September 19th at 3:00 p.m. in Dauch room 116.

Meeting adjourned.