

**/Agenda  
2/13/2007**

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- > - Software Purchasing, Testing, Installation and Support Policy Review
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- > We would like to present a draft policy for review regarding the entire
- > Software Lifecycle at Ashland University. There are a number of vendors
- > who are requiring very specific compliance regarding their End User
- > License Agreements. There also needs to be some very clear guidelines
- > in place on the time involved in purchasing, evaluating (both from an
- > instructional and a technical perspective), installing, and providing
- > ongoing support. The use of demonstration software in a multi-user
- > environment is a particular concern.
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- > - Discussion of the decommissioning of the Network Application Launcher
- > (NAL)
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- > As we migrate to Microsoft in the coming year, we will need to move the
- > software that is currently installed on NAL to the specific labs where
- > they are used and taught. Due to licensing requirements, NAL will be
- > decommissioned this summer. We are also evaluating the timeline for
- > implementing Microsoft's new Operating Systems, Vista and incorporating
- > that into the AU infrastructure.
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- > Each College and Department will need to carefully evaluate the need for
- > the outdated software currently on NAL and whether they would like to
- > purchase the upgrades required to install it both in the classroom or
- > lab where it would be taught and in Patterson 200 (if applicable).
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- > - WordPerfect Licensing Compliance Effort
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- > Inadvertently, an outdated version of WordPerfect had been installed on
- > the Network Application Launcher (NAL) last Spring. Unfortunately, we
- > discovered that it was an outdated version and that we did not have the
- > licenses to support a network installation.
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- > This application must be removed to bring the University back
- > into compliance with our licensing agreements.
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- > On a technical note, a number of institutions including Ashland
- > University have experienced significant problems with older versions of
- > WordPerfect. The Office of Information Technology strongly encourages
- > users that absolutely must use WordPerfect to make sure they have the
- > latest version, 12. A number of printing and PC-related issues have

- > been traced back to older versions of the software and any service work
- > that is needed on your PC may require us to un-install these older
- > versions.
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- > In the interest of maintaining licensing compliance for the institution,
- > we would request that if your department does have a license for version
- > 12 of WordPerfect, please send a photo copy of the license to IT, ATTN:
- > WordPerfect Compliance.
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- > - Office 2007 Timeline & Training
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- > - Microsoft Windows Vista Timeline